



SAI



Northern Regional Centre, Sonapat

Terms & Conditions

1. The appointment is purely on contract basis initially for one year which may be extended on satisfactory performance and does not confer any right to claim of permanent employment in SAI.
2. The contract will entitle the contractual appointee remuneration of Rs.30,000/- - 50,000/- per month (as will be decided between applicant and SAI NRC, Sonapat). The contractual appointee will not be entitled to any other allowances.
3. In case, the Catering Manager is required to proceed outstation from his place of posting on tour for official duty, he/she will be entitled to TA/DA as per admissible rules.
4. In case, the performance of the Catering Manager is not found satisfactory as per the set performance review criterion, the services will be discontinued after giving a prior one (01) month notice.
5. He/She will be responsible to manage a team of catering staff and running day to day Catering operation for Breakfast, Lunch and Dinner etc. For resident sports persons.
6. The Catering Manager will also be responsible quality of food, service, hygiene status of Mess & Dining Hall etc.
7. For any clarifications regarding the Interview process thereof, please send your queries at saisonepat@gmail.com & ddsainrc@gmail.com
8. Eligible and willing candidates are required to bring applications in the prescribed performa attached herewith (at *Annexure-I*) along with the copy of certificates on 26.10.2020 by 10:00 AM.

(Signature of Candidate)



SAI

Northern Regional Centre



Annexure-I

Application form for engagement as Catering Manager
(on contract through SAI NRC, Sonapat)

Affix your recent
passport size
photo

1. Name (in BLOCK letters) :
2. Date of Birth :
3. Father's/Husband's Name :
4. Mother's Name :
5. Marital Status :
6. Residential Address :

7. Permanent Address :

8. Category(Gen/OBC/SC/ST) :
9. Email address :
10. Mobile No. :
11. Educational Qualification :

| S. N. | Board/University | Year of Passing | Subjects | Percentage |
|-------|------------------|-----------------|----------|------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

12. Experience Details :-

| S. N. | Name of the organization/ Institution Department | Designation | Date of Joining | Date of leaving | Last pay drawn |
|-------|--|-------------|-----------------|-----------------|----------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

13. References of previous employers of which the experience is attached

| S. N. | Name & Designation | Organization | Organization email ID | Contact No. |
|-------|--------------------|--------------|-----------------------|-------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Declaration

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect my candidature is liable to be cancelled/terminated. I will have no claim for absorption after termination/completion of tenure contract. I shall abide by terms & condition as prescribed. In the event of ineligibility being detected before or after the selection procedure, action can be taken against me under the relevant rules/instruction and hereby undertake to abide by them.

Date :

(Signature of Candidate)

